



OKLAHOMA STATE DEPARTMENT OF EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Joy Hofmeister

DATE: February 27, 2020

SUBJECT: Deregulation for Library Media Services

The following school is requesting deregulation for the 2019-2020 school year in order to provide library services to their students by an alternative means. Approval is recommended.

County	District	Regulation	Alternative Means	Request Years
Cimarron	Felt	OAC 210:35-5-71 OAC 210:35-9-71	Use a full time library assistant to operate the library under the direction of the Superintendent.	22 of 22

* The number in the County category represents the Congressional District.
See the attached map.

ab

Attachments

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 19 - 20 20 school year

CIMARRON

COUNTY

FELT PUBLIC SCHOOL

SCHOOL DISTRICT

101 S. LINCOLN

SCHOOL DISTRICT MAILING ADDRESS

FELT, OK

CITY

73937

ZIP CODE

FELT PUBLIC SCHOOL

NAME OF SITE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Lewetta Hefley
SUPERINTENDENT NAME (PLEASE PRINT)

lewetta.hefley@feltps.org
SUPERINTENDENT E-MAIL ADDRESS

Lewetta Hefley
SUPERINTENDENT SIGNATURE

6-17-19
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on June 17, 2019

John D. Janning
BOARD PRESIDENT SIGNATURE

NOTARY SEAL →

Jackie A. Myers
NOTARY

04/08/21
COMMISSION EXPIRATION DATE



6/17/19
DATE

Statute/Oklahoma Administrative Code to be Waived:
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGUALTION IS REQUESTED FOR:

☒ One Year Only

☐ Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS
22 of 22

ENROLLMENT

☐ High School
☐ Jr./Middle High
☐ Elementary

84 District Total

1/23/2020
DATE RECEIVED

70 O.S.

OAC 210:35-5-71

9-71
Library Media Services
NAME OF WAIVER

A. Reason for the waiver/deregulation request (be specific).

We would like to proceed with a deregulation for the 2019-2020 school year. We are currently in the process of getting an second year emergency certificate for the Superintendent for the 2019-2020 school year. We have a library assistant who has been with the school district for 20+ years. The assistant will work under the direction of the superintendent. Students will have access to the library from 8:00 a.m. to 3:30 p.m. each school day. Students will be able to search for materials via the card catalog and via computerized resources.

Students will be able to check out and return materials throughout the school day.

Students will be able to generate reports via networked word processing/computer materials in the library.

Students will be able to assess the Accelerated Reader Program for testing in the school library.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

For our K-12 population of less that 100 students, we feel this arrangement is satisfactory for the foreseeable future. If Felt should increase significantly in size, other alternatives would be sought.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

The students at Felt Public School have access to the library at all times. The library assistant is in the library from 7:50 a.m. to 3:15 p.m. The superintendent and the library assistant work closely together to ensure that the needs of the all the students are met.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

For our K- 12 population of less than 100 students, we feel like this arrangement is satisfactory for the foreseeable future. If Felt should increase significantly in size, other alternatives would be sought.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

Approval of this request will cost the district approximately \$13,000 as opposed to approximately \$43,000 for a full-time certified library media specialist, a savings of approximately \$30,000.

Additionally, advertisement in the Oklahoma Teaching Jobs for a library media specialist for the western end of the Panhandle received no applicants.

An employee was interested in becoming library media certified; however, when she found out that she would have to travel to earn a second MA degree, she determined that was not a viable option.

F. Describe method of assessment or evaluation of effectiveness of the plan.

We will review mandated and local tests for gain/losses in reference skills and reading and language arts assessment. We will continuously review use of the library by the students for use of Accelerated Reader materials, use of reference materials, and book check out.

FELT PUBLIC SCHOOL



Lewetta Hefley
P. O. Box 47
Felt, Oklahoma 73937
Telephone: (580) 426-2220
Fax: (580) 426-2799
e-mail: lewetta.hefley@feltps.org

June 17, 2019

Oklahoma State Board of Education
2500 North Lincoln Boulevard
Oklahoma City, OK 73105-4599

Dear Sirs:

Felt Public School conducted our library/media program under a deregulation in 2018-2019. We would like to proceed with a deregulation for the 2019-2020 school year as well. We are currently in the process of getting an second year emergency certificate for the superintendent for the 2019-2020 school year. We have a library assistant that will work under the direction of the emergency certificate of the superintendent. Students have access to the library from 8:00 a.m. to 3:30 p.m. each school day and were able to check-out and return materials. Further, students were able to search for materials via the card catalog or via computerized resources. Computers in the library were utilized for both research and report generation. Access to Accelerated Reader materials and tests was not hindered by the deregulation.

Data that we have received so far indicates that our individual students gained academic ground in reading and language arts tests as well as in the specific reference skills sections though we have not yet received all of the state testing data.

Because our district has fewer than 100 students, the arrangement was satisfactory this year and Felt will be requesting a continuation of this deregulation. We have been advertising for a library media specialist for over a year but have not received a single applicant.

Thank you,

A handwritten signature in cursive script that reads "Lewetta Hefley".
Lewetta Hefley
Superintendent, Felt Public School

210:35-5-71. STAFFING.

The school shall provide staffing for the media program through one of the following arrangements:

(1) OPTION A.

ENROLLMENT

QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least a half-time certified library media specialist (librarian)

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time certified library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant

(2) OPTION B.

ENROLLMENT

QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least one-fifth time certified library media specialist (librarian) and a full-time library assistant.

300 to 499

At least a half-time certified library media specialist (librarian) and a full-time library assistant.

500 +

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

ADDITIONAL STANDARDS FOR MIDDLE LEVEL SCHOOLS

210:35-7-61. Staffing

The school shall provide staffing for the media program through one of the following arrangements:

ENROLLMENT

QUALIFIED SPECIALISTS REQUIRED

Fewer than 300	At least a half-time certified library media specialist (librarian)
300 to 499	At least one full-time certified library media specialist (librarian) or a half-time library media specialist (librarian) and a full-time library assistant
500 to 999	At least one full-time certified library media specialist (librarian) and a half-time assistant
1000 to 1499	At least one full-time certified library media specialist (librarian) and one full-time library assistant
1500 plus	At least two full-time certified library media specialists (librarians) (92)

210:35-9-71. Staffing.

The school shall provide staffing for the library media program through one of the following arrangements:

ENROLLMENT

QUALIFIED SPECIALISTS REQUIRED

Fewer than 300.

At least a half-time certified library media specialist (librarian).

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

1000 to 1499

At least one full-time certified library media specialist (librarian) and one full-time library assistant.

1500 plus

At least two full-time certified library media specialists (librarian)

LEGEND

Congressional Districts

1
2
3
4
5

Counties

